



**Report of City Solicitor**

**Report to Corporate Governance and Audit Committee**

**Date: 16<sup>th</sup> March 2020**

**Subject: Annual Report 2019-2020**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary**

**1. Main issues**

- The Annual Report of the Corporate Governance and Audit Committee demonstrates the way in which the Committee has discharged its functions and responsibilities over the past year.

**2. Best Council Plan Implications** (click [here](#) for the latest version of the Best Council Plan)

- This report provides part of the assurance that demonstrates compliance with the Council's Code of Corporate Governance.

**3. Resource Implications**

- There are no implications for this report.

**Recommendations**

- a) Members are requested to consider and approve the draft Annual Report at Appendix 1 and refer the report to full Council for consideration.

## **1. Purpose of this report**

- 1.1 This report seeks approval for submission of the attached Annual Report of the Committee to full Council.

## **2. Background information**

- 2.1 This is the second annual report to Council on the work of the Committee.

## **3. Main issues**

- 3.1 Members are requested to consider the draft annual report reflecting the work of the committee in the 2019/20 Municipal year attached at Appendix 1 and determine whether any additional commentary is required.

## **4. Corporate considerations**

### **4.1 Consultation and engagement**

- 4.1.1 This report consults Members on the contents of the Annual Report prior to submission to Council.

### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 There are no implications for this report.

### **4.3 Council policies and the Best Council Plan**

- 4.3.1 This report provides part of the assurance that demonstrates compliance with the Council's Code of Corporate Governance.

#### Climate Emergency

- 4.3.2 There are no implications for this report.

### **4.4 Resources, procurement and value for money**

- 4.4.1 The Council is required to have sound control arrangements in place to ensure effective use of resources. These are regularly reviewed and monitored to ensure that they are up to date and fit for purpose. The work programme of the Committee directly contributes to this.

### **4.5 Legal implications, access to information, and call-in**

- 4.5.1 This report is not an executive function and is not eligible for call in.

### **4.6 Risk management**

- 4.6.1 This annual report demonstrates that the Committee has obtained assurance that effective controls are in place for the management of risk at the Council.

4.6.2 The work programme that has been adopted and is reported on in this report has been based on a risk based approach to the significant governance arrangements of the Council.

## **5. Conclusions**

5.1 This is the second Annual Report of the committee and is for consideration by full Council.

## **6. Recommendations**

6.1 Members are requested to consider and approve the draft Annual Report at Appendix 1 and refer the report for full Council for consideration.

## **7. Background documents<sup>1</sup>**

7.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.